



Question & Answer Report

Informational Webinar: Live Q&A Webinar for the 100K CLIMA/IE U.S.-Brazil Innovation Fund Grant Competition

July 12, 2024

1. Who applies for the grant, the Brazilian partner or the American partner? and Who receives and manages the funding?

Either institution from Brazil or the U.S. can apply for the grant and manage the funding. Please note that the institution that submits the application will be considered the primary institution in your project. This primary institution will be responsible for reporting and communicating with the 100K team and for receiving the funds and distributing them to its partners. The management of the funds should be led by this institution, but the funds can be split however your team decides works best for you.

2. Please explain the budget criteria one more time. How can the institutions manage the shared costs?

Grant funds for your proposed project should be split between a student/faculty exchange program and a climate action project. Reviewers are looking for projects that support students/researchers and costs that reflect this. One requirement for the budget is some amount of cost-share from your institutions. We recommend a 1:1 match to exemplify strong commitment and capacity from your team. The management of the funds should be led by this institution, but the funds can be split however your team decides works best for you.

3. We have a 26% overhead cost. Is 20% for indirect costs the absolute limit?

The review committee will be taking indirect costs funded by the grant into account and projects that use 20% of grant funds or less for this cost will be looked at more favorably. You are free to split indirect costs between grant funds and cost-shared funds from your institution to “lower” the indirect costs paid for by the grant.

4. Can a doctoral student or faculty member join the exchange?

Yes, any student at the post-secondary level of education may be a beneficiary of your proposed project. Faculty members or researchers may also join the project/exchange as long as the main focus stays on the students travelling.



5. If the student has completed all courses, is it okay if credits are not earned?

For U.S. and Brazilian higher education institutions, they are required to provide students with some sort of academic credit towards their degree/certificate in order to be eligible for the grant. SENAI Institutes that do not operate on a credit basis are exempt.

6. My institution received a 100K grant five years ago for an unrelated US-Brazil HEI partnership. To develop a competitive proposal, how can I address that my new partnership will strengthen and build upon that previous grant?

A previous partnership is a great way to show that your institution has the capacity to create and implement innovative exchange programs. Feel free to address this past program/partnership throughout the proposal while also showing that this is a new, innovative program and not the same proposed program.

7. The maximum number of pages (15 pages) would be adding up all the sub-sections? Technical summary + topics (challenges, goals, etc.) + expenses?

The maximum number of pages (15) refers to the technical narrative that you will submit, which includes the bulk of the proposal. Within the technical narrative, you will submit the program description, sustainability plan, capacity, challenges, and opportunities section, and M&E plan. After submitting this document (maximum 15 pages), you will also submit a budget (maximum 5 pages), the resumes/CVs of the project team (maximum 2 pages per person), letters of support (no maximum), and additional documents (no maximum). In total you will most likely have 20-35 pages.

8. How should the sustainability plan look?

The sustainability plan should be a list of next steps that your institutions are planning to take to guarantee future funding for these projects. For more information about the format of the proposal and the sustainability section, please visit the Proposal Format & Design Guides page at <https://www.100kstrongamericas.org/app-format/> to read about the design of a 100K proposal, as well as a sample proposal.